



## CUMBRIA ASSOCIATION OF LOCAL COUNCILS LTD

### BOARD MEETING

The meeting of the CALC Ltd Board Meeting on 4<sup>th</sup> October was held remotely via the internet.

#### Minutes

Minutes of a meeting of CALC Ltd Board Meeting held on 4<sup>th</sup> October at 7.00pm

Present:

Mary Bradley – Chair  
Bryan Craig  
Leith Hallatsch  
Andy Pratt  
Jane Tea  
David Wilson  
Mike Higginbotham  
Doug Sim  
Will Huck  
Sue Castle-Clarke  
Nick Perie – from 19.45

In attendance: Rachael Kelly – Town & Parish Development Officer

1. **Election of Chair**

It was agreed for Mary Bradley to be elected as Chair (AP/JT - All)

2. **Apologies for absence**

Nick Perie, Mike Cummings & Sonia Hutchinson

3. **Declarations of interests – to declare personal or prejudicial interests in any items on the October 2023 agenda.**

None

A new declaration of interest form will be circulated to complete in due course.

4. **Minutes of the meeting held on 6<sup>th</sup> September 2023 (appendix 1)**

Approved as a true and accurate record.

MB advised:

- The Building communities document has been circulated to some parish councils. The document has had amendments made by Westmorland and Furness Council;

Cumberland Council are currently making amendments to reflect their community engagement arrangements.

- The strategic document to be revised to reflect the Building Communities document, after the Westmorland & Furness Council and Cumberland Council changes.
- Funding for 2024/25:
  - No resilience money.
  - Unlikely to be increase in the unitary Authority grant monies.
  - The grants from the Unitary Authorities will likely be of declining value.
  - Alternative funding avenues needed.

**5. Finance Matters – End of year accounts for CALC (appendix 2)**

To note the expenditure and receipts as at 30<sup>th</sup> September 2023 and the opening balance for Cumbria Association of Local Councils Limited.

The accounts up to 30<sup>th</sup> September were shared on screen, to be noted at the next meeting. No concerns were raised.

**6. Due Diligence Schedule – Summary of due diligence undertaken regarding the move to a limited Company by Guarantee (appendix 3) – update S. Hutchinson**

To note the contents of the Due Diligence Schedule.

Noted

**7. Role Profiles for Board Directors – (appendix 4) – M. Bradley**

To approve the role profile for Board Directors

Any comments to be received within 7 days

**8. CALC Locality Associations of Parish Councils**

**a) To approve the formation of two CALC Locality Associations**

Cumberland Association of Parish Councils

Westmorland and Furness Association of Parish Councils

Approved

**b) To appoint Chairs to the CALC Locality Associations**

Cumberland Chair – Mary Bradley

Cumberland Vice Chair – To be agreed

Westmorland and Furness – to be agreed at the next meeting due to there being no representatives from Barrow at the meeting at this point.

**9. Elections for vacant positions**

To discuss and agree the filling of vacant positions on the Board.

It was agreed to postpone filling vacant positions at the time being, and to fill as and when needed/necessary.

**10. Next Meeting Date – To be agreed.**

It was agreed that the board meetings should be held:

- Bi-monthly (December, February, April, June, August, October)
- 1<sup>st</sup> Wednesday
- Teams

The meeting was closed at 19.50

Notes:

- Next agenda to include the structure of CALC Ltd going forwards, how CALC Ltd will operate.
- A copy of the final version of the MAA was requested – MH, SCC, JT, MH & NP requested hard copies be posted.

DRAFT