



CUMBRIA ASSOCIATION OF LOCAL COUNCILS LTD

BOARD MEETING

The meeting of the CALC Ltd Board Meeting on 4th October was held remotely via the internet.

Minutes

Minutes of a meeting of CALC Ltd Board Meeting held on 4th October at 7.00pm

Present:

Mary Bradley – Chair
Bryan Craig
Leith Hallatsch
Andy Pratt
Jane Tea
David Wilson
Mike Higginbotham
Doug Sim
Will Huck
Sue Castle-Clarke
Nick Perie – from 19.45

In attendance: Rachael Kelly – Town & Parish Development Officer

1. Election of Chair

It was agreed for Mary Bradley to be elected as Chair (AP/JT - All)

2. Apologies for absence

Nick Perie, Mike Cummings & Sonia Hutchinson

3. Declarations of interests – to declare personal or prejudicial interests in any items on the October 2023 agenda.

None

A new declaration of interest form will be circulated to complete in due course.

4. Minutes of the meeting held on 6th September 2023 (appendix 1)

Approved as a true and accurate record.

MB advised:

- The Building communities document has been circulated to some parish councils. The document has had amendments made by Westmorland and Furness Council; Cumberland Council are currently making amendments to reflect their community engagement arrangements.

- The strategic document to be revised to reflect the Building Communities document, after the Westmorland & Furness Council and Cumberland Council changes.
- Funding for 2024/25:
 - No resilience money.
 - Unlikely to be increase in the unitary Authority grant monies.
 - The grants from the Unitary Authorities will likely be of declining value.
 - Alternative funding avenues needed.

5. Finance Matters – End of year accounts for CALC (appendix 2)

To note the expenditure and receipts as at 30th September 2023 and the opening balance for Cumbria Association of Local Councils Limited.

The accounts up to 30th September were shared on screen, to be noted at the next meeting. No concerns were raised.

6. Due Diligence Schedule – Summary of due diligence undertaken regarding the move to a limited Company by Guarantee (appendix 3) – update S. Hutchinson

To note the contents of the Due Diligence Schedule.

Noted

7. Role Profiles for Board Directors – (appendix 4) – M. Bradley

To approve the role profile for Board Directors

Any comments to be received within 7 days

8. CALC Locality Associations of Parish Councils

a) To approve the formation of two CALC Locality Associations

Cumberland Association of Parish Councils

Westmorland and Furness Association of Parish Councils

Approved

b) To appoint Chairs to the CALC Locality Associations

Cumberland Chair – Mary Bradley

Cumberland Vice Chair – To be agreed

Westmorland and Furness – to be agreed at the next meeting due to there being no representatives from Barrow at the meeting at this point.

9. Elections for vacant positions

To discuss and agree the filling of vacant positions on the Board.

It was agreed to postpone filling vacant positions at the time being, and to fill as and when needed/necessary.

10. Next Meeting Date – To be agreed.

It was agreed that the board meetings should be held:

- Bi-monthly (December, February, April, June, August, October)
- 1st Wednesday
- Teams

The meeting was closed at 19.50

Signed by the Chairperson

Notes:

- Next agenda to include the structure of CALC Ltd going forwards, how CALC Ltd will operate.
- A copy of the final version of the MAA was requested – MH, SCC, JT, MH & NP requested hard copies be posted.