

## **BOARD MEETING**

The meeting of the CALC Ltd Board on 29<sup>th</sup> September 2025 was held remotely via Microsoft teams.

### **Minutes**

Minutes of the CALC Ltd Board Meeting held on 29<sup>th</sup> September 2025 at 4.30pm.

Present:

Mary Bradley – Chair

Sue Castle-Clarke – Vice Chair Westmorland and Furness

Andy Coles

Bryan Craig

Jonathan Davies

Mike Higginbotham

Andrew Povey

In attendance: Sonia Hutchinson Company Secretary

#### **1. Apologies for absence**

Apologies were received from Will Huck, Doug Sim, David Wilson and Andrew Pratt.

#### **2. Declarations of interests**

No declarations of interest.

#### **3. Minutes of the meeting held on 2<sup>nd</sup> August 2025**

The minutes of the meeting held on the 2<sup>nd</sup> August 2025 were approved.

A query was raised regarding which other parish council had unsubscribed from CALC membership. S. Hutchinson confirmed that Broughton East PC had unsubscribed. S. Hutchinson was also asked to circulate a copy of the revised Strategic Plan to all directors.

#### **4. CALC staff annual NJC pay increase for 2025/2026**

Following a brief discussion the directors agreed: -

- I. To pay all employees the NJC national pay award of 3.2% effective from the 1<sup>st</sup> April 2025.
- II. That the Staffing and Governance Committee will review employee pay, terms and conditions as well as employee roles and job descriptions as a priority.

## **5. CALC subscriptions for 2026/2027**

It was agreed to increase the CALC portion of the membership subscription fee for 2026/2027 by 3.5% in line with inflation but to note that because the calculation of the subscription fees is based on a square root formula some councils will find that their council increase is either slightly more than a straight 3.5% and other councils will be slightly less. Mary agreed that she would explain this at the AGM when clarifying the increase for calc members.

It was also pointed out that both unitary authorities contribute infrastructure monies towards office space and IT support etc. and at times of financial restraint this should be something that CALC aims to continue to benefit from when negotiating future grants. Mary agreed that part of the offer that CALC would like from the two unitary authorities will be to maintain the IT support CALC receives from Cumberland council and the accommodation support CALC receives from Westmorland and Furness Council.

A query was also raised regarding increasing the grant request by inflation for 2026/2027 and S. Hutchinson confirmed that requests for grant funding are being uplifted by inflation in line with subscription increases.

## **6. Resignation of Cumberland Director and the filling of the Director vacancy**

It was agreed to fill the vacancy for Director created by the resignation of Doug Sim. The board then wanted to thank Doug for his long service on the CALC Board and his contribution to CALC through his additional work on the Communications Working Group / Committee.

## **7. NALC Nominations for NALC Assembly and Committees**

It was agreed that Mary Bradley should submit a nomination for the NALC National Assembly. Mary informed the board that she has also been asked to be the NALC representative designing the brief for the work that's going to be done regarding a business case for the future NALC business plan. Mary added that she believes that the CALC Board comments which were made to NALC regarding governance have been taken forward and acted upon.

## **8. Next Meeting Date**

CALC AGM Saturday 4<sup>th</sup> October 2025